

**MOU with Women and Families Center
(Section 16)**

**Agreement between
Women & Families Center and
Gateway Community College
for Report or Disclosure of Sexual Assault**

When a Gateway Community College (GCC) student, and/or GCC

Staff member on behalf of student, calls the

Women & Families (WFC) for services, the following

Agreement will go into effect

The WFC Advocates are on call 24/7 and may come to GCC if called when a sexual assault has been reported. WFC is a member of the GCC Campus Resource Team (CRT).

Procedures:

1. **GCC will contact WFC SACS for cases of sexual violence.** 888-999-5545 (English); 888-999-8332 (Spanish).
2. **If contacted by GCC personnel about an assault reported or disclosed by a student or employee, WFC Advocate follows WFC Sexual Assault protocols, including WFC's Confidentiality Policy, in accordance with CGS 52-146k.** The Advocate may respond to campus, if requested by the student (survivor) or employee (survivor) and GCC personnel for the purpose of accompaniment through reporting processes. The Advocate will meet with the student at the Student Success Center (N213); the Advocate will meet with the employee in the Human Resources office (N324). Off campus locations would include the WFC New Haven office, local police departments or hospitals in New Haven. Crisis counseling may also be provided by phone to the survivor if needed. In accordance with WFC's Confidentiality Policy, no information will be provided to GCC about the survivor seeking services without the written consent of the survivor.
3. **If WFC Advocate provides services to a GCC student or employee in the community the following procedures will be followed:**
 - a. **WFC Advocate follows WFC Sexual Assault protocols.** This includes WFC's Confidentiality Policy, in accordance with CGS 52-146k. No information on the survivor will be provided to GCC without the written consent of the survivor.

b. WFC Advocate will let the survivor know of campus resources: WFC Advocate informs the survivor about the availability of campus resources. The survivor will be provided with a brochure developed by CRT to illustrate services and survivor rights.