

20 Church Street
 New Haven, CT 06510
 Phone: 203.285.2020
 Fax: 203.285.2018
 GatewayCT.edu/registrar

WITHDRAWAL

FOR: <input type="checkbox"/> FALL <input type="checkbox"/> WINTER (Year)		Student ID #: @	D.O. B.:
<input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER 20_____			
Name: (Please Print Clearly) (Last)		(First)	(M.I. / Former Name)
ADDRESS: <input type="checkbox"/> (Please check if this is a new address)			
CITY:		STATE:	ZIP:
TELEPHONE: (Home)		(Work)	(Cell)
E-MAIL ADDRESS:			

- *A student who wishes to withdraw from individual course(s) may do so up to the tenth week of class. After the tenth week, and prior to one week before the last day of classes, withdrawals are permitted only with the signature of the instructor.*
- *A student may withdraw from the college (all courses) at any time during the semester.*
- *Please discuss your academic standing with your instructor prior to withdrawing.*

CRN	SUBJECT	CREDITS	SIGNATURE REQUIRED AFTER 10th WEEK	
			<i>Instructor</i>	<i>Date</i>
			<i>Instructor</i>	<i>Date</i>
			<i>Instructor</i>	<i>Date</i>
			<i>Instructor</i>	<i>Date</i>
			<i>Instructor</i>	<i>Date</i>

Withdrawal from class(es) **does not automatically** relieve you from your financial obligations to the Gateway Community College! All students, including but not limited to, those on financial aid, installment plans, or third-party arrangements may be subject to financial penalties for reducing their course load. Please check with the Payments office for billing questions or the Financial Aid Office for award questions before you withdraw.

- I understand that all withdrawals are final. They cannot be change once entered.
- I have checked with Financial Aid or Payments prior to submitting this form and am aware of my financial responsibilities to Gateway Community College.
- I have read and understand the statements above and choose to withdraw from the courses listed above.

 STUDENT'S SIGNATURE DATE

FOR OFFICE USE ONLY

_____ DATE	CHANGE:	CODING
	FROM: _____ CREDITS	
	TO: _____ CREDITS	STAFF SIGNATURE