PASS / FAIL (CREDIT / NO CREDIT) OPTION FOR SPRING 2020

This option is available to students for all courses completed during the spring 2020 semester.

As part of the Connecticut State Colleges and Universities response to the COVID-19 pandemic, all Connecticut Community College students shall have the option to convert any and all of grades they earn in any or all of their classes completed during the spring 2020 semester to Credit for Transfer (CRT) / Credit (CR) / No Credit (NCE) / Withdrawal (W) grading.

Students can apply through MyComment for CRT / CR / NCE / W grades for all courses completed in the spring 2020 semester before June 30, 2020 or until a credential for which the course is required is awarded, whichever date is earlier. Students are encouraged to wait until after spring 2020 final grades are posted before submitting a request to change the grading method to the CRT / CR / NCE / W option.

• In this option, at the student’s request, a grade in a course will convert to one of the following:
  o A grade of C or better will convert to CRT, or Credit for Transfer, with credit for the class being awarded.
  o A grade of D- to C- will convert to CR, or Credit, with credit for the class being awarded.
  o A failing grade will convert to NCE for a reported F and W for a reported UF, with no credit being awarded.
  o In a course for which a student had previously selected a Pass / Fail option, a Pass will remain a Pass and a Fail will follow the failing grade guidelines directly above.

• Students will be able to make this decision through June 30, 2020 or until a credential for which the course is required is awarded, whichever date is earlier.

• Courses for which students earn a CRT grade count in approved majors as well as for general education courses and electives.

• A CRT grade will satisfy prerequisite requirements, though in some cases a grade above C will gain the student additional advantages, for instance qualify the student to skip a subsequent level.

• Courses for which students earn a CR grade count for general education courses, but may not meet major course or prerequisite requirements.

• Transfer of CRT / CR grades:
  o Courses for which students earn a CRT grade will also transfer and apply to major and general education requirements at any CSCU institution with or without the completion of an associate degree.
  o Courses for which students earn a CR grade will transfer to a CSCU institution with a completed associate degree.

• Courses for which students earn an NCE or W grade will not fulfill any requirements.

• CRT, CR, NCE, and W grades will not impact the student’s GPA.

• Grade glossary, attached to each transcript, will be updated to include notation denoting spring 2020 grades of CRT, CR, NCE, and W were earned during a major interruption to in-person instruction as a result of the COVID-19 pandemic.

Instructors will submit a letter grade for each of their students at the time of submitting final grades. Both grades will be maintained in the student record for courses converted to CRT / CR / NCE / W grading, though only the CRT / CR / NCE / W grade will appear on an official transcript.
If, before June 1, 2021, one or more CRT or CR grade should prove to be to the student’s disadvantage due to any of the following reasons,

- change of major,
- transfer, prerequisite, or selective program admissions requirements,
- adverse effect on financial aid including Veterans Benefits,
- or satisfactory progress,

the student can opt to have the grade(s) earned in such CRT and/or CR course(s) retrieved and recorded on permanent record in place of the CRT and/or CR grade(s) and the GPA revised accordingly. Once students execute this option to return course to a letter grade, it cannot be reversed. This option is not available for courses within degrees or certificates once the credential has been awarded.