POSITION: CULINARY ASSOCIATE
(12-month, tenure track position).

ANTICIPATED STARTING DATE: Fall 2019

MINIMUM QUALIFICATIONS: Bachelor’s degree in the assigned academic field or a closely allied field in addition to one to four years of related experience; or an equivalent combination of experience and training which would lead to the competencies required to carry out the position’s essential duties. Incumbents are required to have demonstrated knowledge and abilities in the following areas: Understanding of principles and concepts of the assigned academic discipline; Advanced understanding in assigned lab equipment operation and set up and safety procedures; Skill in tutoring and basic instruction in the assigned academic discipline; Strong information technology literacy skills; Basic skill in assigned equipment maintenance.

Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

DESIRED QUALIFICATIONS: A Certificate in Culinary Arts; Three (3) or more years’ experience in culinary/foodservice related field; Two (2) or more years’ experience in a supervisory role.

Ability to communicate and work effectively with an ethnically and culturally diverse campus community, including the demonstrated ability to respond to and work with diverse and varied student populations.

PREFERRED QUALIFICATIONS: Experience in a community college culinary program

RESPONSIBILITIES: Under the direction of the Culinary Arts Program Coordinator, the Culinary Associate is accountable for providing assistance to faculty and students in assigned academic labs through effective performance in these essential functional areas: Maintenance of culinary facilities to include the kitchens and Café Vincenzo; Coordination of the requisition process and delivery of food and supplies for the culinary courses and events; Coordination of event schedules and product orders/sales within the culinary facilities; Front of House operations for Café Vincenzo.

In addition to the accountabilities listed above, the Culinary Associate is required to carry out the essential duties of: attendance and participation at convocation and commencement ceremonies; service on assigned committees and task forces; attendance and participation at committee, staff, informational and professional meetings. All of these may involve attendance at evening or weekend events.

STARTING SALARY: $53,774 approximate annual, plus excellent State supported fringe benefits.

TO APPLY: Submit a cover letter, resume, BOR Application and three (3) letters of professional reference to:

Gateway Community College
Human Resources Office
20 Church Street
New Haven, CT 06510

Electronically submitted packets preferred to Msirois@gwcc.commnet.edu

Please reference the job title in the subject line when submitted electronically.

APPLICATION DEADLINE: The committee will begin review of applications immediately. Applications will be accepted until the position is filled, with materials submitted by Friday, May 31, 2019 receiving priority consideration. Interviewing will commence at scheduled times beginning no earlier than Monday, June 3, 2019. All applications are confidential, and references will not be contacted without the expressed authorization of the applicant

*Incomplete or late application packages may be discarded. Please note that due to the large volume of applications received, we are unable to field phone inquiries and confirm receipt of applications. You will receive a written confirmation letter within a week of your submission. A BOR application can be found on our website at Application. Visit GCC’s website at www.gatewayct.edu

Continuing Notice of Nondiscrimination
Gateway Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, veteran status, sexual orientation, genetic information or criminal record. The following persons have been designated to handle inquiries regarding the non-discrimination policies: Dean of Students, at 203-285-2210 or Learning Disabilities Specialist, Ronald Chomicz at 203-285-2234.

GATEWAY COMMUNITY COLLEGE IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER, M/F.

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