

## Mutual Aid Agreement

### Between Gateway Community College and New Haven Police Department

Effective for one Year: 6/9/2018

- A. Section 7-277a(b) of the Connecticut General Statutes authorizes any institution which maintains a special police force to enter into an agreement with one or more municipalities to furnish or receive police assistance. Gateway Community College has such a special police force, hereinafter referred to as "GCC police" and wishes to enter into such an Agreement with the City of New Haven Police Department, hereinafter referred to as "New Haven Police".
- B. A request for mutual aid under this Agreement includes formal requests for assistance in preplanned or anticipated events, emergency requests for assistance or routine requests to handle a call or calls for service due to lack of readily available resources.
- C. Participation in this Mutual Aid Agreement does not bind any agency into responding to any given call for assistance. The respective Police department's designee has the right to refuse to respond based on the circumstances at the time.
- D. Other than requests for backup or assistance, mutual aid from the New Haven Police under this Agreement will only be requested by GCC Police when the situation is expected to be beyond the capabilities of the GCC Police.
- E. Supervisors and OICs will closely monitor any responses under this Agreement and ensure that the campus and City of New Haven remain adequately covered, which may include calling back personnel or mutual aid from other jurisdictions.
- F. Requests for mutual aid by GCC police from other police departments shall be made only with the permission of the GCC Police Sergeant for his designee. The exceptions are as follows:
  - 1. The on-duty GCC Police supervisor shall request mutual aid without delay whenever he/she deems it necessary for the protection of officers, students, faculty or staff or the capital assets of the College when time does not permit obtaining permission from the Police Sergeant. The Police Sergeant shall be notified immediately whenever a decision has been made to call in assistance under these circumstances (except for "back-up" assistance of the handling of a call for service.)
  - 2. A GXX Dispatcher may call for mutual aid assistance, e.g., "back-up" whenever he or she deems it necessary to ensure the safety of police officer. (E.g., officers have responded to a felony in progress and the dispatcher detects the need for aid based upon radio communications of the lack of such communications.)
  - 3. In instances where on-duty personnel are handling a serious incident and cannot disengage to handle an additional serious incident, the GXX dispatcher with permission of the shift supervisor may request mutual aid assistance to handle the call for service.
- G. A request from the New Haven Police for back up assistance or to handle a call for services outside the normal jurisdiction of the GXX Police is deemed a request under this Mutual Aid Agreement. Such request shall be evaluated and responded to in accordance with this agreement.
- H. The following provisions shall apply to mutual aid by GXCC Police:
  - 1. All personnel who respond to a call for mutual aid and while acting in response to the call for assistance shall have the same powers, duties, privileges, and immunities that are conferred on the police officers of the municipality receiving assistance.

2. The names and times of dispatch of all personnel assigned to respond to a request for assistance shall be logged by the dispatcher. If the equipment is loaned, that too shall be recorded by Dispatch.
3. Officers who are assigned to respond shall do so expeditiously and upon arrival shall promptly place themselves under the command of the designated commander of the requester of aid.
  - a. Officers shall come fully equipped with the authorized Gateway Community College Police Department uniform of the day and shall bring all necessary equipment assigned to them.
  - b. Officers shall be ready for immediate assignment, unless recalled earlier by the Police Sergeant or his designee. Upon arrival, officer shall remain with the requesting agency under their commander until released by their commander.
  - c. The requesting agency shall record in writing the date and time of arrival of all personnel, their assignment(s), and the release time of responding officers.
4. Responding officers shall be paid at their appropriate rate by Gateway Community College and shall not submit any bills for service to the municipality to which they responded.
5. Insurance for the responding officers shall be paid by the responding agency.
6. Radio Communications shall be maintained either by switching to the requesting agency's frequency or by utilizing the requesting agency's radios.
7. Operational plans for providing mutual police assistance shall be prepared by the signatory municipalities and thereafter reviewed and updated on an annual basis.
8. The term of this date is for one year, commencing on the later of the two signatory dates below:

*Sgt. Guy Burch*

*6-29-18*

Police Sergeant  
Gateway Community College

Date

*Anthony Joseph M. Chief*

*6-29-18*

Police  
New Haven Police Department

Date