Guide to MyCommnet & Banner Self Services for Faculty or Staff

Go to: http://my.commnet.edu/

Search for Courses

The page should look like this

Type in your: NetID
Then click: Next

Type your: Password
Then click: Sign in
Once you enter correctly your NetID and Password you are In. the main page of MyCommNet should look like this.

Inside MyCommNet you can Access your Email, Blackboard and Banner Self Service.

To Access your Class Roster, Enter Grades, Personal Information, Schedule, Financial Aid...Etc.

Click on: Banner Self Service
Under each tab you will find all the information you need. For instance, Under Student Records Tab you will see:

- Transcripts
- Grade/Registration History
- Enrollment Verification Request
- Advisor and Major

Under Registration/Schedule Tab you will be able to:

- Item that may prevent registration
- Student Degree Evaluations
- Class Registration
- Student Schedule
- Term Selection
- Evaluate your course
Under Billing/Payment Tab you will find the following:

- My Account/Payment Information
- Account Summary by Term
- Tax Year Selection
- Direct Deposit Enrollment

Under Financial Aid Tab you will find the following:

- My Financial Aid Status
- Eligibility Requirements
- Award Package
- My Eligibility
- Award Payment Schedule
- Title IV Authorization
- Award History
- Loan Status
- Work-Study Employment
- Federal Chopping Sheet

Under Personal Information Tab you will find:

- Address and Phone Information
- E-mail Address Information
- Name Change Information
- Social Security Number Change Information
- Student College Contract Information
- MyCommNet Alert Information
Under Selective Programs Tab you will find:

- Nursing Application
- Nursing Required Items
- Nursing Decisions
- Allied Health Application

If you have any more questions regarding MyCommNet please contact the IT Helpdesk at 203-285-2040 or email us at GW-Helpdesk@gwcc.commnet.edu

If you want to Access Blackboard Learn

Click on: Blackboard Learn
Once you click on Blackboard Learn, it will open a new window that looks like this.

In here you will see all your online classes that you have register for it. If you have any more questions regarding Blackboard Learn please contact Lynn Roller at 203-285-2295

If you have any questions, feedback or comments please contact.
Lawrence Salay
Director of Information Technology
203-285-2046
lsalay@gwcc.commnet.edu